

Review Form 3

Journal Name:	Asian Journal of Education and Social Studies
Manuscript Number:	Ms_AJESS_126817
Title of the Manuscript:	Enhancing Computer Literacy Skills Among Barangay Secretaries and Treasurers of Eastern lines Barangays of Maco Through Comprehensive Workshop
Type of the Article	

PART 1: Review Comments

Compulsory REVISION comments	Reviewer's comment	Author's Feedback <i>(Please correct the manuscript and highlight that part in the manuscript. It is mandatory that authors should write his/her feedback here)</i>
Please write a few sentences regarding the importance of this manuscript for the scientific community. Why do you like (or dislike) this manuscript? A minimum of 3-4 sentences may be required for this part.	This study is important for the scientific community in the sense that : In today's workplace environment computer skills are very important. Through computer skills productivity and efficiency of the employees can be increased. Computer skills are conducive for worker's employment in terms of career opportunities and managerial and professional jobs and overall human resource development of the nation.	
Is the title of the article suitable? (If not please suggest an alternative title)	Yes	
Is the abstract of the article comprehensive? Do you suggest the addition (or deletion) of some points in this section? Please write your suggestions here.	The abstract of the article is comprehensive	
Are subsections and structure of the manuscript appropriate?	Yes	
Please write a few sentences regarding the scientific correctness of this manuscript. Why do you think that this manuscript is scientifically robust and technically sound? A minimum of 3-4 sentences may be required for this part.	The Information technology has changed the life of everyone.Today we are living in digital society.The effects and impact of computer skills for working professionals is of practical importance . Modern work environment requires working professionals to be qualified in computer skills and acquire and develop computer skills for better productivity in the organisation and better employment opportunities.	
Are the references sufficient and recent? If you have suggestions of additional references, please mention them in the review form. =	More references can be added	

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Minor REVISION comments Is the language/English quality of the article suitable for scholarly communications?	Literature Review heading should be added . The all skills can be further subdivided for example Word processing : MS Word , Ms Excel, Ms Presentation, MS outlook, Email, Multimedia application: Skype, Google Meet, and Other video calling platforms. Web Search applications: Google , yahoo, Google. Microsoft Bing. Yandex. Web design applications: Word press, Adobe Dreamweaver, Figma, etc. Yes the language / English quality is suitable for scholarly communications.	
Optional/General comments		

PART 2:

	Reviewer's comment	Author's comment (if agreed with reviewer, correct the manuscript and highlight that part in the manuscript. It is mandatory that authors should write his/her feedback here)
Are there ethical issues in this manuscript?	<i>(If yes, Kindly please write down the ethical issues here in details)</i>	

Reviewer Details:

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